

St. John School Athletic Association

Volunteer Drivers Policy

Anyone who may be driving any child other than their own to any sporting event or other school-sponsored activity *MUST* complete the Diocesan Volunteer Driver Information Sheet. Developed and approved by the Madison Diocese Board of Education and Diocesan attorneys, this form is designed to protect children (a criminal background check is part of the follow-up on this form) as well as drivers, the individual schools and the Diocese from liability-related incidents.

At St. John School, these forms will be considered confidential and kept in the School office in a locked file. Only the administrator runs background checks and reviews forms for the appropriate insurance coverage.

Volunteer Driver Information Sheet

I. Driver:

Name: _____ Date of Birth: _____

Address: _____ SSN: _____

_____ Phone: _____

Driver's License # _____

II. Vehicle that will be used:

Name of Owner: _____ Year/Make: _____

Address: _____ Model: _____

_____ License Plate: _____

Registration Expires: _____ Inspection Expires: _____

If more than one vehicle is to be used, information must be provided for each vehicle.

III. Insurance Information: When using a privately owned vehicle, the insurance coverage is the limits of the insurance policy covering that specific vehicle.

Insurance Company: _____

Policy Number: _____

Expiration
Date: _____

Liability Limits of Policy*: _____

* Please Note: The minimal, acceptable liability limit for privately owned vehicles is \$100,000/\$300,000.

IV. Certification:

I certify that the information given on this form is true and correct to the best of my knowledge. I understand that as a volunteer driver, I must be 21 years of age or older, hold a valid driver's license, and have the required insurance coverage in effect on any vehicle used to transport students.

(Signature)

(Date)